

IMPORTANT INFORMATION ON CHECKS UNDER:

**Vulnerable Children's Act and Vulnerable Children's Regulations 2015
and the
Criminal Records [Clean Slate] Act 2004**

Applicants should read this information carefully and produce [all](#) documentation requested - two forms of photographic identity [e.g. passport and driver's licence] , teacher registration card and tertiary transcripts - and answer all questions truthfully.

5 Identity confirmation [Vulnerable Children's Regulations 2015]

(1)

A specified organisation must require a person in respect of whom a safety check is being undertaken under this Part to confirm his or her identity by—

(a)

using an electronic identity credential within the meaning of [section 8](#) of the Electronic Identity Verification Act 2012; or

(b)

producing the original of—

(i)

a primary identity document; and

(ii)

a secondary identity document.

(2)

If neither of the documents produced by a person under subclause (1)(b) contains a photograph of the person, the specified organisation must require the person to—

(a)

produce with those documents—

(i)

a photograph of himself or herself authenticated by an identity referee; or

(ii)

a verification statement signed and dated by an identity referee that verifies that the primary identity document produced by the person relates to that person;

and

(b)

provide the name and contact details of the identity referee.

(3)

If a person's name is different from the person's name on a document produced under subclause (1)(b)(i) or (ii), the specified organisation must require the person to produce together with that document a supporting name change document as evidence of the person's name change.

(4)

After a person has produced the documents required by subclauses (1) to (3), the specified organisation must cause a search to be made of its personnel records to ascertain whether the identity confirmed by the person—

(a)

is being used by any other person employed or engaged, or proposed to be employed or engaged, by the organisation; or

(b)

has been used by any other person employed or engaged by the organisation.

Criminal Records (Clean Slate) Act 2014.

All applicants will be required to give consent to a Police vet.

Applicants may not be employed as a children's worker if they have been convicted of a specified offence listed in Schedule 2 of the vulnerable Children's Act 2014, unless they obtain an exemption.

The Criminal Records (Clean Slate) Act will not apply to these specified offences and these offences will be included in your Police vetting results.

The Clean Slate Act provides certain convictions do not have to be disclosed providing:

- You have not committed any offence within 7 consecutive years for being sentenced for the offence
- You did not serve a custodial sentence at any time
- The offence was neither a specified offence under the Clean Slate Act 2004 nor a specified offence under the Vulnerable Children's Act 2014
- You have paid any fines or costs

Please note that you are not obliged to disclose convictions if you meet the above conditions but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice.